

March 19, 2014 – Meeting Minutes

In Attendance : Dave, Rochelle, Lauren, Mina, Brock, Kaitlin, Wes

Not In Attendance : Andrea, Rosalyn

1.Friday Social DeBrief

- **Steamworks success.**
- **Complaint received by 3L – email sent to Steamworks. Ombudsperson (Wes) to make statement next year for complaints in regards to events.**
- **Bartender was excellent - Kayla**
- **Suggestions for next time**
 - o **More food**
 - o **utensils necessary.**

2. FRIDAY POTLUCK

- confirm time, location, attendance, music, how to get in, what people are bringing, etc.
- Friday at 7pm
- email out information

3.. TRIKE RACE LOGISTICS

a) Updates from everyone:

- BBQ (Brock) - \$800
 - BBQs are rented.
 - Look at email sent out from Dave re quantity
 - Order all food from AMS. Remember veggie burgers
 - get COSTCO list verified by someone else.
 - Chips (discussion on flavors – use your discretion)
 - Concern about veggie/vegan option
- road booking (Rosalyn)
 - Two sides of the entrance – one person at each end
 - Lauren will do signs and “tournament” chart
 - Diverting traffic = talk with Rosalyn/Dave
 - Barricade rentals - \$150 rentals.
- t-shirts (Mina and Andrea)
 - Andrea placed order
 - Picking up order.
- Trikes (David)
 - Trike Budget
 - Over budget but still feasible. They are already bought.

Volunteers (Kaitlin) / water balloons at lunch
Andrea doing hose/water balloon situation

Bin in the garbage room to fill up the garbage rom
Organized volunteers
Informal water balloon times.

team sign-ups (Mina)

Profs still be TBA
Call Alison – Farris Cup
IF they do that, we can open up 1 more student team. Hold them for upper years.

beer stock (Wes) – BUDGET 800
go with Steamworks
ICE
No more stock from Marc Anthony
Wine quantity is sufficient
Need ciders/coolers

b) Budget issues: how much has everything cost so far - please get any final costs into Rochelle
- the budget will be tight on this one due to the one-time cost of buying trikes (they're frickin
expensive), so we need to be very exact in our spending

Prizes? Last minute decision depending on the budget – Rosalyn (100 – Prizes)
Engraving - \$35

Non-Alcoholic Drinks – Other than Pop – Brock/Mina @ Costco Trip
Water Balloons – Andrea (with fill up device)
Photography – Jasper - \$150
Bartenders (2) – from Steamworks?

- c) Quick rundown on the schedule for next week**
- d) Quick rundown on the schedule/logistics for the event**
- e) Reminder to make announcements in classes for 1Ls!!**
- f) Questions**
- g) Wes, after the meeting we need to go over drink logistics**