

# Proposed Annual Budget 2014-2015



## I. LSS Constitution Bylaw IV – Objects and Aims of the LSS

### 1. The objects of the LSS are to:

- 1.1. promote the interests of its Members in respect to the University;
- 1.2. provide for student representation on various boards, councils, and committees of the University of British Columbia Faculty of Law;
- 1.3. co-operate with other organizations having similar interests in promoting student activities and interests;
- 1.4. consider and support activities which enhance the quality of life for students in the University of British Columbia Faculty of Law; and
- 1.5. represent its Membership as required.

2. The LSS shall strive to carry out its objects without discrimination as between its Members, and in particular on the basis of race, religion, colour, national or ethnic origin, sex, gender, sexual orientation, physical or mental disability, age, or political conviction. This Article shall not be interpreted to preclude any rule, program, or activity that has as its objects the amelioration of conditions that may hinder the full and equal participation of any group in the LSS's activities or in the legal profession.

3. The LSS shall make all reasonable efforts to schedule events, elections and meetings so as to not hinder participation by any religious, cultural, social, or other group to which Members belong.

## II. LSS Finance Committee Mission Statement

The aim of the LSS Finance Committee is to review the budget requests of all eligible clubs, sports teams and events and to allocate student society fees so as to enable student activities that are consistent with the Objects and Aims of the LSS. This allocation should be done so as to maximize the opportunities available to LSS members to engage in activities outside of the classroom.

The 2012-2013 LSS Budget Reform Committee developed the following factors to be considered in assessing the financial needs of and the appropriate allocation of funds to all teams and clubs. These factors are:

1. Inclusivity and openness of club/team membership
  - The status of club activities and gatherings as being open to all students to participate and join will be a factor for consideration
2. Presence in the law school
  - Value-added to law school experience

- The location of events as being held on or off the UBC campus will be a factor for consideration
- 3. Membership levels/enrolment
  - Including previous years membership/enrolment, membership/enrolment after Clubs Day and the expected attrition rate, and the reasonable allocation of funds per person will be factors for consideration
- 4. Past years and previous spending
  - Failure in past years to hold planned events may be a factor for consideration
- 5. Alternatives
  - Clubs must demonstrate that they have either chosen the most economically efficient alternative or have chosen a more expensive alternative based on a consensus by group members for demonstrable reasons

### **III. Roles & Responsibilities**

#### **1. LSS Finance Committee**

Review the budget requests of eligible clubs, sports teams and events. Allocate funds according to the mission statement and the five factors outlined above.

#### **2. Clubs, Sports & Events Officers**

Submit budget requests to the LSS Director of Finance by the specified deadline.

#### **3. Quorum of LSS Students**

Evaluate the LSS Proposed Budget as a whole. Provide feedback to members of the LSS and the LSS Finance Committee at the LSS Budget Meeting. Vote via secret ballot to pass the budget or send it back to the LSS Finance Committee for further review based on the comments provided.

### **IV. LSS Finance Committee Process**

The LSS Finance Committee, when analyzing individual line items for the year 2014-2015 employed a consistent “budget scorecard” approach for all club requests. This scorecard gives qualitative weight in each of the 5 factors as outlined above, the ratio of total funds requested to allocated, funds allocated to comparable clubs, as well as considering the reasons a club may merit an increase or decrease in the funds allocated to them from the previous year. Budget Scorecards will not be disbursed with the proposed budget, but are available for LSS members who request them for their club.

### **V. Career Services Offices (CSO) Contribution**

In 1998 and 2001, the Law Students Association (now the Law Students’ Society) held referendums to increase their student society fees for the purpose of expanding the Career Services Office. Beginning in 2001, the Law Students’ Society transferred \$70,000 of their annual budget to the UBC Faculty of Law administration.

In 2010, the LSS Executive worked with the UBC Faculty of Law to change the contribution to a per student rate. Since that time, the LSS has transferred \$112 per student of their annual budget to the UBC Faculty of Law administration.

## VI. Current Financial Status

Typically the approved LSS Budget ensures a breakeven status – that is, we don't allocate more funding than we receive or expect to earn per annum. When sports teams, clubs and events spend less money than they are allocated in that year, the LSS runs a cash surplus. This surplus carries over from year to year and is used to pay up front costs – such as the boat cruise, the Women & Law Dinner, law wear or graduation.

Approx. Cash Surplus = \$35,000

The current surplus is approximately \$35,000 dollars, with the net amount of excess from last year being \$4660.40. The committee felt that instead of padding the surplus with the total of excess from last year, we could achieve a more equitable allocation of the current clubs' needs by allocating only \$1000 back into our operating surplus with the remaining \$3660.40 being allocated to clubs for the current year.

Therefore on September 21, 2014 the LSS Executive approved an allocation of 2013-2014 excess funds towards 2014-2015 budget requests that is considered by the finance committee as "maintaining a comfortable surplus and equitable given the circumstances." (\$1000 to cash surplus, \$3660.40 to current club requests).

## VII. Funding Breakdown

Approximate Enrolment:	560 JD Students (as of September 16 <sup>th</sup> , 2014)
Student Society Fees:	\$148.00 per JD Student (less 0.8% admin fee)
Gross LSS Student Funding:	<u>\$82,216.96</u>
Per Student CSO Contribution:	\$112.00 per JD Student (see section V.)
CSO Contribution (expense):	<u>\$62,720.00</u>
Net LSS Student Funding:	\$19,496.96 (LSS Student Funding - CSO Contribution)
Add: Expected Social Council Profit:	\$2,000.00 *
Add: LSS excess funding rollover:	<u>\$3,660.40</u> **
<b>NET LSS FUNDS TO ALLOCATE</b>	<b><u>\$25,157.36</u></b>

\*For 2014-2015 - additional \$2000 is allocated on the basis that LSS social events operate at a profit.

\*\*LSS Exec. Approved of rollover that maintains a comfortable surplus (see section VI.)

## VIII. LSS Proposed Budget – Financial Summary Year Over Year (Next Page)

**2013-14****2014-15**

<b>Item</b>	<b>TOTAL</b>	<b>\$47,843.15</b>	<b>\$21,740.00</b>	<b>\$87,716.38</b>	<b>\$104,795.98</b>	<b>\$4,660.40</b>
	<b>REQUESTED</b>	<b>ALLOCATED</b>	<b>REVENUE</b>	<b>EXPENSES</b>	<b>NET</b>	
SOCIAL COUNCIL	\$1,000.00	\$800.00	\$170.00	\$757.41	\$212.59	
OFFICE SUPPLIES*		\$445.00	\$2,200.00	\$2,556.23	\$88.77	
SOCIAL EVENT**		\$0.00	\$23,466.80	\$22,108.09	\$1,358.71	
FRIDAY SOCIALS **		\$0.00	\$15,425.00	\$15,357.63	\$67.37	
ACADEMIC COUNCIL	\$800.00	\$350.00	\$200.00	\$542.72	\$7.28	
MISCELLANEOUS		\$0.00	\$0.00	\$0.00	\$0.00	

<b>REQUESTED</b>	<b>ALLOCATED</b>
\$800.00	\$800.00
	\$300.00
	\$0.00
	\$0.00
\$800.00	\$350.00
	\$0.00

**CLUBS**

NEW CLUBS		\$400.00	\$0.00	\$50.28	\$349.72	
ASIAN PACIFIC LAW CLUB	\$1,255.00	\$750.00	\$725.00	\$1,475.00	\$0.00	
CAN LAWYERS ABROAD	\$400.00	\$350.00	\$0.00	\$350.00	\$0.00	
CHRISTIAN LAW STUDENTS	\$300.00	\$200.00	\$0.00	\$90.45	\$109.55	
CoRe UBC					\$0.00	
CRIMINAL LAW CLUB					\$0.00	
DEBATE CLUB					\$0.00	
ENV LAW GROUP	\$740.00	\$600.00	\$0.00	\$600.00	\$0.00	
FASHION LAW SOCIETY	\$336.10	\$175.00	\$0.00	\$0.00	\$175.00	
FRENCH CLUB	\$900.00	\$350.00	\$0.00	\$350.00	\$0.00	
HEALING USING MUSIC	\$1,000.00	\$450.00	\$0.00	\$448.23	\$1.77	
HOOP LAW***	\$615.00	\$550.00	\$0.00	\$12.35	\$537.65	
INDIGENOUS LAW STUDENTS	\$2,500.00	\$1,650.00	\$3,780.00	\$5,430.00	\$0.00	
INTELLECTUAL PROPERTY	\$720.00	\$350.00	\$500.00	\$837.04	\$12.96	
INTERNATIONAL LAW JOURNAL	\$1,030.55	\$500.00	\$0.00	\$264.01	\$235.99	
KNITTING CLUB	\$228.00	\$150.00	\$0.00	\$0.00	\$150.00	
LABOUR LAW CLUB	\$910.00	\$150.00	\$0.00	\$150.00	\$0.00	
LAW GAMES	\$1,000.00	\$0.00	\$16,919.58	\$16,919.49	\$0.09	
LAW & MEDICINE	\$365.00	\$250.00	\$0.00	\$250.00	\$0.00	
LAW REVUE	\$150.00	\$0.00	\$2,570.00	\$2,276.28	\$293.72	
LAW STUDENTS FOR CHOICE	\$450.00	\$50.00	\$0.00	\$0.00	\$50.00	

	\$400.00
\$1,730.00	\$800.00
\$884.50	\$350.00
\$220.00	\$200.00
\$420.00	\$150.00
\$235.00	\$200.00
\$640.00	\$640.00
\$350.00	\$200.00
\$1,000.00	\$250.00
\$615.00	\$550.00
\$2,500.00	\$1,800.00
\$972.00	\$450.00
\$555.00	\$400.00
\$1,000.00	\$100.00
\$450.00	\$250.00
\$225.00	\$100.00
\$525.00	\$350.00

LEGAL EDUCATION OUTREACH	\$1,500.00	\$200.00	\$0.00	\$200.00	\$0.00
LEGAL EXCHANGE ASSOC	\$800.00	\$150.00	\$0.00	\$139.12	\$10.88
LEGAL EYE	\$500.00	\$200.00	\$0.00	\$200.00	\$0.00
LIBERAL PARTY AT UBC LAW	\$675.00	\$300.00	\$0.00	\$260.05	\$39.95
OUTDOORS CLUB	\$878.00	\$350.00	\$0.00	\$82.97	\$267.03
OUTLAWS	\$1,325.00	\$700.00	\$0.00	\$622.85	\$77.15
PHI DELTA PHI			\$0.00	\$0.00	\$0.00
PRO BONO	\$1,000.00	\$200.00	\$0.00	\$191.20	\$8.80
PROPERTY LAW		\$100.00	\$100.00	\$91.91	\$108.09
SALDF	\$1,970.00	\$650.00	\$0.00	\$600.00	\$50.00
SOCIAL JUSTICE ACTION NETWORK	\$650.00	\$250.00	\$0.00	\$230.89	\$19.11
SOUTH ASIAN LAW STUDENTS	\$380.00	\$200.00	\$0.00	\$58.27	\$141.73
SEALS	\$385.00	\$225.00	\$0.00	\$179.92	\$45.08
WINE CLUB	\$300.00	\$200.00	\$0.00	\$106.68	\$93.32
WOMEN'S CAUCUS	\$1,050.00	\$350.00	\$13,520.00	\$13,870.00	\$0.00

\$700.00	\$500.00
\$500.00	\$200.00
\$1,000.00	\$350.00
\$350.00	\$275.00
\$850.00	\$750.00
\$1,775.00	\$250.00
\$1,000.00	\$350.00
\$600.00	\$200.00
\$2,136.00	\$750.00
\$830.00	\$400.00
\$470.00	\$150.00
\$385.00	\$300.00
\$0.00	1 WineBottle
\$1,360.00	\$500.00

**SPORTS TEAMS**

BALL HOCKEY 1	\$181.00	\$181.00	\$0.00	\$181.00	\$0.00
BALL HOCKEY 2					
BASKETBALL	\$181.00	\$181.00	\$0.00	\$181.00	\$0.00
CURLING****	\$2,255.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00
DODGEBALL W	\$362.00	\$362.00	\$0.00	\$362.00	\$0.00
FOOTBALL		\$0.00	\$0.00	\$0.00	\$0.00
HOCKEY CIRCUS****	\$2,595.00	\$1,100.00	\$0.00	\$1,100.00	\$0.00
HOCKEY EAGLES	\$4,250.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00
RUGBY M	\$7,065.00	\$2,500.00	\$7,140.00	\$9,637.44	\$2.56
RUGBY F	\$2,500.00	\$200.00	\$1,000.00	\$1,060.00	\$140.00
RUNNING CLUB	\$500.00	\$250.00	\$0.00	\$250.00	\$0.00
SOCCER COED - FUN					
SOCCER COED - TIER 2	\$472.00	\$220.00	\$0.00	\$220.00	\$0.00
SOCCER M	\$472.50	\$320.00	\$0.00	\$314.47	\$5.53
VOLLEYBALL	\$197.00	\$181.00	\$0.00	\$181.00	\$0.00
ULTIMATE FRISBEE	\$700.00	\$150.00	\$0.00	\$150.00	\$0.00

\$184.76	\$184.76
\$184.76	\$184.76
\$194.00	\$194.00
\$1,650.00	\$1,650.00
\$194.00	\$194.00
\$230.00	\$230.00
\$1,400.00	\$1,400.00
\$2,750.00	\$1,700.00
\$8,500.00	\$4,000.00
\$904.00	\$904.00
\$126.00	\$126.00
\$194.00	\$194.00
\$194.00	\$194.00
\$194.00	\$194.00
\$194.00	\$194.00

**IX. Notes To Proposed Budget**

- \* Office expense includes web hosting fees for the LSS website and Microsoft Office.
- \*\* LSS social events & Friday Socials operate at a surplus. Made approx. \$1426.80 in 2013-2014. Anticipated to be \$2000 in 2014-2015.
- \*\*\* Hooplaw lack of spending from prior year is due to extreme circumstances that do not reflect on the LSS event coordinators.
- \*\*\*\* Both Curling and Circus Hockey had their team member out of pocket payments built in to their budget requests. This resulted in their requests being comparably low, and their allocation comparably high.

GRAD COMMITTEE		\$0.00	\$39,979.75	\$31,500.34	\$8,479.41	\$0.00	\$0.00
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Grad Committee does not request funds from the LSS. Though they are an LSS member, they have for the past 2 years had their account balances rolled over, as much of their financial activities are carried on throughout the summer. Grad Committee's net surplus for 2013-2014 is considered separate from the overall LSS operating surplus.