**LSS Executive Meeting**

**September 4, 2012**

**In attendance:**

President – Roni Jones

Vice President Student Affairs – Claire Haaf

LSS Ombudsperson (ex officio) – Martina Zanetti

Grad Committee – Raylene Smith & Samantha Change

Executive Director of Finance – Stuart Darrach-Cottick

Executive Director of Sports, Clubs and Development – JoAnne Barnum

Executive Director of Communications – Paul Kressock

Upper-Year SAC Rep – Hamish Stewart

**Regrets:**

Senator – Brendan Craig

Executive Director of AMS Relations – Noah Stewart

Executive Director of Indigenous Perspectives and Student Development – Grant Sikkes

Careers Committee Chairperson (ex officio) – Cathryn Waker

**Quorum met (at least 6 voting members)**

**Meeting called to order: 12:40pm**

**Student Affairs:**

* Fun and exciting programs for the year
* Inclusive to all students and faculty
* Greater attendance and success at LSS events
	+ More SAC meetings, hopefully weekly for to improve visibility among first-year students
	+ Get the whole LSS team at events to help operate them and get people out
	+ Be enthusiastic about events and help everyone get excited
	+ Maintain a good relationship with the faculty and staff
* Hamish and Mike will be contacted about organizing a trivia night in future
	+ Andrew Dilts will be contacted re trivia nights for Grad Committee

**Ombuds:**

* Legal Buddies Lunch: Wednesday at Lunch in Rooms 105 and 106 (123 for transfer students)

**Clubs:**

* Clubs Day on Thursday at Lunch in the Forum
* LSS table to advertise for first-year positions: AIC, SAC, Careers, and LBS
* “Starting a new club” table at the Clubs Day Fair
* Volunteers for takedown
* Clubs constitutions: any group receiving funds from the LSS must submit a constitution, including a simple mandate etc.
* Informs clubs that they cannot sign contracts
* Organizing bzzr-ups for October, i.e. McCarthys
* Samantha Chang has a car and will help Roni get beer at the liquor store in University Village
	+ Other help with the bzzr-ups will be needed

**Finance:**

* Budget: send out a request for students at large
* Budget meeting on October 2 at lunch in the forum

**Communications:**

* Clubs info on the
* Organize and recruit for the grad committee; Paul will put a call for members in the update

**Grad Committee:**

* Organize and recruit for the grad committee; Paul will put a call for members in the update
* Settle yearbook account from last year
* Inventory used books
* Organize book drop off and set prices; set a secure location for books

 **LSS Services:**

* ELG pro-recycling campaign: anti-trash signage and garbage can removal
	+ Get ELG in contact with Jennifer Mitchell
* Naming the cafeteria
	+ Snackacre?
* Responsible for the cleanliness of the LSS office and the fridge

**President:**

* Roni would like to organize a student vs. faculty softball game
	+ Claire will look into early October
* Sharepoints: chalkboards in the LSS office, between room 114 & 115, forum
	+ Put in a notice on the bulletin for sharepoints
	+ Reception will need to approve notice
	+ Claire will put a calendar up
	+ Chalk and magnets are available from reception
* Movie night in forum: Pam Cyr is heading this up
	+ Date TBA
	+ This will be a family friendly series
	+ Email suggestions to Roni
* Email chain for event ideas

**Meeting adjourned: 1:35pm**