

Executive Council Meeting Agenda & Minutes

Date: September 11, 2020

Start time: 12:32pm

Attendance:

Title	Name	Present	Regrets	Absent
President	Kiera Stel	X		
VP Academic	Navid Bayat	X		
VP Social	Liz Keyes	X		
Senator	Natasha Rygnestad-Stahl	X		
Director of Finance	Kelsey Wong	X		
Director of Wellness	Natalia Mioduszewski	X		
Director of Communications	Johanna Vanneste	X		
Indigenous Director of Student Affairs	Cassandra Sawers	X		
Director of Clubs	Christa Alvernaz	X		
Director of External Relations	Sebastian Cooper		X	
Ombudsperson	Joanna Ludlow	X		

Agenda:

Item	Notes	Motions & Actions
1. Call to Order		
1.1 Approval of the Agenda	Call for last minute agenda items <ul style="list-style-type: none"> • Navid – roundtable? • Kelsey – we need quorum to vote on budget. Added to agenda. 	BE IT RESOLVED that the Agenda of the September 11, 2020 Executive Meeting is approved. Moved: Natasha Seconded: Navid
1.2 Approval of Minutes	Amendments? Note, minutes were not distributed, (@Kiera) therefore they should be circulated with the agenda for the October meeting and approved then, recommended that we table this motion.	BE IT RESOLVED that the minutes of the June 6, 2020 Executive Meeting are approved. Moved: Kiera Seconded: Johanna
2. Open Business		
2.1 Update from the President <ul style="list-style-type: none"> • Discussion with Dean Benedet • Alumni Association Board Meeting • Name Change 	Discussion with Dean Benedet <ul style="list-style-type: none"> • 1Ls are having a rotation of being in person but it is optional • Masks are mandatory inside as of Sep 16 • Talked to Lia – no regular access to office but maybe one time to pick stuff up. Let Kiera know if you want access. Liz might need access for inventory and Christa for clubs info. Many clubs are not compliant so need to confirm this before budget is approved. 	Motion: WHEREAS the University of British Columbia legal department has asked the Society to conform with the agreement between the University and the Alma Mater Society in regards to the use of “UBC” in the naming of clubs and constituencies; AND WHEREAS the Society’s recent name has created need for greater constitutional and

	<ul style="list-style-type: none"> Locker access – have not been emptied and no current plans but TBD Gave her info from survey to review <p>Alumni Association Board Meeting</p> <ul style="list-style-type: none"> Nothing much to report Big events planned that were cancelled because COVID sucks Some online awards, and will have trivia event with 3Ls in fall. Details TBD. <p>Name Change</p> <ul style="list-style-type: none"> Kiera drafted motion – going to change the name as executive with 2/3 which will be ratified towards end of term. Branding decision: what short form to use? Use LSS. 	<p>regulation reform to be completed during the term of this Executive;</p> <p>AND WHEREAS changes to the Constitution of the Society may be approved by a two-third majority of the Executive until the end of their tenure, at which time they must be ratified by a referendum under By-Law XVI;</p> <p>BE IT RESOLVED THAT the Executive of the Society officially renames the UBC Law Students’ Society as the “Law Students’ Society at the University of British Columbia” for the purposes of constitutional and by-law amendments until it can be ratified by a referendum question posed to the Society’s constituents prior to April 30th, 2021.</p> <p>Moved: Natasha</p> <p>Seconded: Johanna</p> <p>Abstentions: 0</p> <p>Motion passed.</p> <p>Action: Christa to talk to Kiera about organizing office access.</p> <p>Action: Kelsey to look into how to change name for cheques</p>
<p>2.2 Update from Vp Academic</p>	<p>Upcoming Faculty Council and Report on the Survey</p> <ul style="list-style-type: none"> Report in the process of being drafted 	<p>Action: Navid and Kiera to draft letter to George, Tania and Lia for library access. Propose solutions based on what other campus libraries are doing.</p>

<ul style="list-style-type: none"> • Upcoming Faculty Council and Report on the Survey • Broad overview of Committee Updates over the summer 	<ul style="list-style-type: none"> • Focus: specific recommendations from survey and ways to improve moving forward • Profs have different approaches to what is better for COVID • Liz – Student building access has been limited. Attention that went to faculty could or should have been redirected to students. Can put onus on students to follow rules. Dean Benedet saying plan for 1Ls is to give access to first floor and basement only. Law library is not in law school’s hands but we can talk to George to see about access. <p>Broad overview of Committee Updates over the summer</p>	<p>Action: Navid and Kiera to set up regular meeting with MacDougall.</p>
<p>2.3 Update from VP Social</p> <ul style="list-style-type: none"> • Events that have happened 	<p>Events that have happened</p> <ul style="list-style-type: none"> • Things are going... • Stikeman involved lots of planning and went well. Others have been more of a scramble to organize. • High interest – everything filling up quickly. • 2Ls want to do more focused networking • Moving forward, 1L reps will be able to help out 	
<p>2.4 Update from VP Finance</p>	<ul style="list-style-type: none"> • Planning to send finance orientation packages today – haven’t received all updated contact info yet. Will send to old execs and get them to pass along to new. • All clubs new constitution that is at most 5 years old, if older, they need to redo and resubmit with budget request. Otherwise, no funding. 	<p>Action: Kiera and Kelsey to double check bylaws on voting and whether we can do a non-live vote.</p> <p>Action: Christa and Kelsey to set up meeting with Dinah to sort out what is going on with BLSA’s funding and affiliation with LSS. Not clear whether the issues were resolved for equity and diversity clubs last year with budget overhaul.</p>

	<ul style="list-style-type: none"> • Finance orientation via Zoom on Sep 21st. Requires 1 exec from each club. Kiera can attend if she wants. If there is big demand, might be able to host a second meeting. Clubs must participate to get funding. Will have one week to submit budget request. • Proposing to have budget completed by Oct 5 and voted on on Oct 7 – need to meet quorum which is 10%. Maybe do a google poll to vote for budget? Not sure about rules on whether must be live. • If all money not spent, rolls over if requested (new policy). AMS accounts have residual money and nothing has been done, so our budget never lines up. Would be a ton of work to reconcile and this year might not be ideal because COVID. • With BLSA – are not part of LSS clubs because they put a lot of work in but get little benefit (with so few members). Might want to do an affiliation. • Does not being able to do things in person change the strategy for funding? Funding comes from student fees and those aren't being reduced. Wouldn't save money from not giving it out. Lots of clubs are still trying to do virtual events and such. Giving them money this year benefits them for the following year because of roll over. 	
<p>3. New Business</p>		

<p>3.1 1L Representative Elections</p> <p>1L Elections Update</p> <ul style="list-style-type: none"> Email drafted by VP External 	<p>Email drafted by VP External</p> <ul style="list-style-type: none"> Nominations open Sep 15 Only ever done in person so we can create the rules this year! Should we just do one nomination required? Makes sense to do it this way. Normal election procedures do not apply – may want to consider overhauling this. In lieu of physical signature – those running must send physical name of person nominating and then CRO confirms with person who nominated. Will also have bio and photo. 2 social, 1 academic, 1 careers Wellness? Last year, was just an application and Wellness Director decided who to be on committee. In constitution that Director just gets to pick them. Meeting with Anna next week to discuss. Not clear what reps will actually be doing, but worth maintaining just for involvement. Kiera handed chair duties to Natasha for this vote. 	<p>Motion:</p> <p>WHEREAS the upcoming election necessitates the appointment of a Chief Returning Officer (“CRO”);</p> <p>AND WHEREAS the position of the CRO must be filled by a third year student who will not be running for a position in the spring election;</p> <p>AND WHEREAS the CRO position has traditionally been filled by the sitting President of the Society;</p> <p>BE IT RESOLVED THAT the Executive appoints Kiera Stel as Chief Returning Officer in charge of elections in the 2020-2021 academic year.</p> <p>Moved: Johanna</p> <p>Seconded: Liz</p> <p>Abstentions: Kiera</p> <p>Motion passes.</p>
<p>3.2 Upcoming Networking Events</p> <p>VP Social</p> <ul style="list-style-type: none"> Upcoming Events Support needed? 	<p>Upcoming events</p> <ul style="list-style-type: none"> Nothing upcoming that Liz needs help with Has Maggie and Roisin and will have 1L reps 	
<p>3.3 Update from Director of Communications</p> <ul style="list-style-type: none"> Website? Newsflash 	<p>Website</p> <ul style="list-style-type: none"> Finished overhaul with change from ALSS to UBC LSS... but now needs to be redone with the second change. 	

<ul style="list-style-type: none"> ○ Including a description of the positions? Suggestion from Sebastian ● CANS Database - competition to add CANS? Logo Competition? 	<ul style="list-style-type: none"> ● Ad hoc committee for the website - requested volunteers and Liz and Navid volunteered. Not sure where that will go from here but will focus on revamping when less urgent stuff has happened. ● The website crashed before classes. Hasn't fully fixed it yet but made it at least seem functional. The slider thing had crashed. New pictures will be added in place. ● Christa has club lists to update for the website. After the budget we will know which clubs are dormant. <p>Newsflash</p> <ul style="list-style-type: none"> ● "Intro to your Exec!" - link to website with more info. Could do photos as well. Add contact info for academic directors and social reps going into the election - Add the info for elections ● Will not be tracking down details. Only adding what people send and not chasing down details. ● Request form is good. Deadline is Sunday at 5. Aim to send it out Mondays at 10am. ● Student of the Week - discretionary. Did people like it? Might be nice because you're not meeting people in person. Natasha thinks it is a good idea. We all approve - start that September 21. <p>CANS Database - competition to add CANS?</p> <ul style="list-style-type: none"> ● needs work still. Will be a big project. It is not currently up to date. Competition will wait until after the database is fixed. It's very sensitive. It is coded poorly. We probably need a new version. 	
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	<ul style="list-style-type: none">• Should we pay someone to do it? Yes though it may not be worth it for the website rather than the CANS database.• Natalia's BF is a computer programmer and he could help with how much work would be needed. Johanna will ask Natalia for help as needed.• May be worth holding a competition to get CANS added – but database needs updating first. <p>Logo Competition?</p> <ul style="list-style-type: none">• Right now we have a temp logo• Should we have a submission contest of some kind? Lots of students probably have graphic design experience• Now that name change is formalized• Any timeline is ok - not this week• Maybe an early october thing <p>Email from Johanna about Sustainability Initiative</p> <ul style="list-style-type: none">• Does anyone want to sit on the council? Maybe send to environmental law group• Johanna will forward it to them. If they want to liaise with us that would be great but it will be better for everyone that it makes sense for them to be involved• Email to Stepan Wood for asking who would be involved <p>ALSS Calendar</p> <ul style="list-style-type: none">• Make sure your events are on the• "Internal calendar" and not the ALSS calendar• Try to make it not the default	
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<p>3.4 Clubs Day</p> <p>Update from Director of Clubs</p> <ul style="list-style-type: none"> • Clubs Day • Support Needed? 	<p>Clubs Day</p> <ul style="list-style-type: none"> • Event with videos from clubs • Questions as to whether they can access a Zoom account • Could maybe do a calendar for access. • Maybe do a clubs zoom account separately 	<p>Action: Christa to create calendar for coordinating zoom access. Might be able to do through Zoom.</p>
<p>3.5 <i>Ad Hoc</i> Committee on Constitution and By-Law Overhaul</p> <p>Update on <i>ad hoc</i> committee formation plans</p> <ul style="list-style-type: none"> • Call for interest from other executive members 	<p>Update on <i>ad hoc</i> committee formation plans</p> <ul style="list-style-type: none"> • Things will be brought back to exec for voting and opinions – committee will ask for thoughts on relevant parts. • Johanna can review for consistency • Joanna to review as ombudsperson too. • Student code of conduct – not supported initially. May need to bring this back to light. <p>Having some type of policy about social events is important. We technically hold authority over RSVP lists.</p> <p>Putting the UBC respectful Environment statement on our website - not inconsistent</p> <p>Still have quorum.</p>	<p>Motion:</p> <p>WHEREAS the Executive acknowledges a need for constitutional reform of the Society, including changes regarding the changing name of the Society;</p> <p>AND WHEREAS the Executive acknowledges that specific regulations are needed, including for events and for elections;</p> <p>BE IT RESOLVED THAT The Executive approves the formation of an <i>ad hoc</i> committee on constitutional reform, by-law overhaul, and creation of regulations.</p> <p>Moved: Kiera</p> <p>Seconded: Natasha</p> <p>Abstentions: 0</p> <p>Motion passes.</p>
<p>3.6</p>	<p>Call for other new business</p> <ul style="list-style-type: none"> • 	<p>COVID-19 Concerns Committee -</p>

		<p>Navid moves that this committee is created - Ad Hoc Committee on COVID-19 Concerns and Solutions</p> <p>Seconded - Liz</p> <p>Will create a google form to submit concerns</p> <p>Joanna Ludlow - would refer concerns to committee and sit on it.</p> <p>Options to bring things to Ombudsperson or the LSS.</p> <p>Abstentions - 0 Motion passes</p>
4. Adjournment		
4.1 Next Meeting	Second friday of each month? Next meeting would be October 9?	<p>Might need one sooner - Liz</p> <p>September 25</p> <p>Natasha - Next one TBD - with doodle poll availability</p>
4.2 Meeting Adjourned	Adjourned by: Navid	
4.3 Minutes	Submitted by: Johanna Vanneste, Director of Communications	