

Executive Council Meeting Agenda & Minutes

Date: October 23, 2020

Start time: 12:06pm

End time: 1:17pm

Location: Zoom

Attendance:

Title	Name	Present	Regrets	Absent
President	Kiera Stel	X		
VP Academic	Navid Bayat	X		
VP Social	Liz Keyes	X		
Senator	Natasha Rygnestad-Stahl	X		
Director of Finance	Kelsey Wong	X		
Director of Wellness	Natalia Mioduszewski	X		
Director of Communications	Johanna Vanneste	X		
Indigenous Director of Student Affairs	Cassandra Sawers	X		
Director of Clubs	Christa Alvernaz		X	
Director of External Relations	Sebastian Cooper	X		
Ombudsperson	Joanna Ludlow	X		

Agenda:

Item	Details	Action, Who and When
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1. Call to Order		
1.1 Approval of the Agenda <ul style="list-style-type: none"> • Call for last minute agenda items 		BE IT RESOLVED that the Agenda of the October 16, 2020 Executive Meeting is approved. Moved: Natasha Seconded: Cassandra Motion passes
1.2 Approval of Minutes <ul style="list-style-type: none"> • Amendments? 		BE IT RESOLVED that the minutes of the September 25, 2020 Executive Meetings are approved. Moved: Liz Seconded: Kelsey Motion passes
2. Open Business		
2.1 Update from the President <ul style="list-style-type: none"> • Alumni Association Meeting October 19 at 5pm • 1L Elections Update • CSO Referendum • Law Society Vote passed! • Allard Jobs and Facebook Admin? 	Alumni Association <ul style="list-style-type: none"> • Liz attended for Kiera • They cancelled 3L trivia night b/c not enough people signed up • Dean Benedet gave an update <ul style="list-style-type: none"> • Dec study space for upper years is in the works, but need booking system • UBC has informed them that 2nd term will be basically the same as 1st 	Action: Natasha to look into picking up print materials. Action: Johanna needs to update website with 1L rep names Action: Kiera would like us to look at the document for the consultation for the Dean search

<ul style="list-style-type: none"> • Consultation for Dean Search 	<p>(maybe a few upper year classes in person)</p> <ul style="list-style-type: none"> • Issues with restricting building access if library is open b/c it's a UBC library – seems like library won't be opening this year (but that may not be a bad thing b/c it would let us have access to the building) • UBC library that is open is restricted to time limit which may prevent students from utilizing it • Hard copies – they will scan one chapter. <p>1L Elections</p> <ul style="list-style-type: none"> • All done! <p>CSO Referendum</p> <ul style="list-style-type: none"> • Meeting was good – Kiera is leaning towards agreeing to do the referendum • Chira didn't want us to vote today because she wants to get us more details first – should have it for Nov meeting • We will be voting as to whether to do the referendum • We should probably take a position on whether we support the increase – we have the information and should provide guidance to the student body • Chira doesn't expect us to endorse it <p>Law Society Vote</p> <ul style="list-style-type: none"> • Passed! • Board of Law Society have 1 year to implement or motion will expire – so we want 	
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	<p>to engage in advocacy to get things moving this year</p> <p>Allard Jobs and Facebook Admin?</p> <ul style="list-style-type: none"> • CSO student wants to be admin on FB page to use Hootsuite to push messages to students • Might be a conflict esp with CSO referendum • Kiera will remove them as admin and keep just herself as admin <p>Facebook Page</p> <ul style="list-style-type: none"> • Would be nice to merge all the year groups so there aren't 800 notifications every day • We don't necessarily want to use the current big group b/c of alum – want to keep it for current students only <p>Consultation for Dean Search</p> <ul style="list-style-type: none"> • Maybe we should consult with student body – could do a survey • Meeting is next Thursday • Equity groups have been invited to attend the meeting • Not clear if the student rep has been put on committee – maybe Lisa? 	
<p>2.2 Update from VP Academic</p> <ul style="list-style-type: none"> • BLSA & Curriculum Reform • Academic Procedures & joint motion w/ILSA for additional seat 	<p>Curriculum Committee</p> <ul style="list-style-type: none"> • Starting subcommittee with BLSA • They need funding <p>Academic Procedures</p> <ul style="list-style-type: none"> • Going to ask for extra seat on academic procedures committee for ILSA student appointee – may mean another prof seat too <p>Exams (for the time being)</p> <ul style="list-style-type: none"> • Will be happening on Exemplify on unsecure mode – same as April • But still can't talk to anyone 	

	<ul style="list-style-type: none"> • Cannot copy and paste • Will start on the hour – will get documents 10 minutes before • Vote will be happening as to penalty for typing over time – the current position is quite extreme 	
<p>2.3 Update from Director of Comms</p> <ul style="list-style-type: none"> • CANS database 	<p>CANS Database</p> <ul style="list-style-type: none"> • 90% sure the PHP version of the site we were using is not compatible with the new version • So basically the old database is gone • We need to do a new one anyways, this makes it more urgent • Interim solution is needed • How do we access the cans on this site • They are backed up in a dropbox • Everything is in there since before Oct 2019 • Johanna had 160 CANS uploaded since Oct 2019 • She was trying to figure out an interim solution • Need to give access now • Thinking of giving link to DB that has the backup - they can go through and find the cans they want - do a deep dive • Current database on dropbox - they get the link and the available cans are listed - most of them are named by class/prof/year/student • Naming came from the database • They can download • If they have the dropbox account they can make their own folder and search in that way • If we choose DB long term we could have things organized by student, prof, or year etc 	<p>Action: Johanna to organize Dropbox and upload CANS from last year and communicate with student body. Will ask for helping renaming files.</p>

	<ul style="list-style-type: none">• Hoping for feedback on the way people search through cans• Course → Prof → Recent Year → if there was a student with good cans, look at that but otherwise try to find something that works• Dropbox - can't password protect the link• Or password protect the page on wordpress to access the DB link• Can cycle through the link periodically - so people can't just have it forever• She has a solution for uploading cans and maintaining organization - uploading through the website• Search function - issues?<ul style="list-style-type: none">○ Liz - with the link alone there is no control F○ If it is organized enough you may not need to search• The problem - would be to upload all the cans from the past year to the DB• DB hadn't been updated for a long time - so they all need to be renamed• Needs help renaming things - potentially work we can get 1L Social reps to do <p>Natalia - are we thinking of doing a little can drive? With incentive to submit cans?</p> <ul style="list-style-type: none">• Yes we will do this soon• Cans would then get entries in a draw• Now would be a good time to do it but we need to do a new system first <p>Can we add other fields on submission? No. But doesn't seem like a huge problem</p>	
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	<p>Navid - is this the path?</p> <ul style="list-style-type: none"> • Johanna - this is the quickest solution • We can see if there is a different thing we can do in January <p>There is an option on wordpress too.</p> <ul style="list-style-type: none"> • Table - with no organization - there would be plug-ins to filter • Filter by headings • Table on wordpress with filtering • She's looked into other solutions • Wants it to be user friendly <p>New Website - want to make sure that we don't create something that isn't easy to maintain and manage</p> <p>With DropBox if we upgrade to professional version - we can password protect but it's \$20/monthly and doesn't seem like a great solution</p> <p>We will upload cans asap and then organize later</p>	
<p>2.4 Update from Director of Finance</p>	<p>Budget</p> <ul style="list-style-type: none"> • Budget passed! Huge voter turnout <p>Credit Card</p> <ul style="list-style-type: none"> • AMS said we could apply for RBC commercial credit card – would be helpful for reimbursements, but would need to be in someone's name which is not ideal • Who would need to use the card? Probs primarily VP social. • Might not be worth it bc AMS has a good system in place for reimbursement this year with deposits and paper trail 	

<p>2.5 Update from VP Social</p>	<p>Halloween Party</p> <ul style="list-style-type: none"> • For 1Ls only to help them get to know each other • Happening next Friday! • \$10 gift card prize for best costume in each group 	
<p>2.5 Committees</p> <ul style="list-style-type: none"> • COVID-19 Committee • Ad-Hoc Constitutional Committee 	<p>COVID-19 Committee</p> <ul style="list-style-type: none"> • Meeting later today – will have an update after • Going to try to extrapolate some info from the survey responses • Joanna is getting some complaints that aren't necessarily COVID related but maybe would not have come up if not for COVID • Dean Benedet seems to be wanting to get feedback about what is working • Could gather feedback from the LSS peeps and maybe consult with the orientation coordinators as they did a survey • Not sure what to do about profs who are not following guidance from Dean about COVID rules <p>Ad-Hoc Constitutional Committee</p> <ul style="list-style-type: none"> • Met and came up with plan to move forward – wanting review by end of reading week (will get it in next week) 	
<p>3. New Business</p>		
<p>3.1</p>	<p>Native Law Centre Summer Program</p> <ul style="list-style-type: none"> • Not happening at U of S anymore – it is being restructured 	

	<ul style="list-style-type: none"> • Cass will be finding out more and will share 	
3.2	Wellness Committee <ul style="list-style-type: none"> • 2 1Ls, 2 2Ls ☺ 	
4. Adjournment		
4.1 Next Meeting		
4.2 Meeting Adjourned	Adjourned by: Seb	
4.3 Minutes	Submitted by: Johanna Vanneste, Director of Communications	