

Meeting Minutes – Academic Council
October 10, 2013

Meeting start and stop: 12:32 – 12:59

Attendance: John Braun, Paul Kressock, Liz Pan, Michelle Gillespie, Emily Snow, Sabrina Spencer, Aubrey Calvert, Tom MacLachlan, Spencer Keys

1. Academic Council - Dropbox

Discussion: There is an Academic Council Dropbox folder. Liz Pan does not have the password.

Action → Emily Snow will email the password to Liz Pan.

2. Faculty Committees

Discussion: All Academic Council members have been assigned to the respective committees. All members have made touch with their respective committees. There has been new appointments to the Appointments Committee: Diana Couvert and Aaron Samuels. The student roles on the Appointments Committee is pretty amorphous and will be fleshed out in the near future.

3. The Faculty-Student Mixer

Discussion: The Mixer has been rescheduled to November 13 at 12:30 in the Forum, after the previous dates discussed were ruled out due to conflicts with Law Student. We will serve coffee and tea and possibly refreshments. The forum has been reserved.

Action → Liz Pan will speak with Kaila Mikkelsen about whether there is money from the Law School in the budget for the coffee, tea and refreshments.

Action → All council members are encouraged to speak with students about the event in order to ensure students are aware.

4. Academic Council Tips of the Week

Discussion: John Braun and Paul Kressock provided a brief introduction to the Academic Council Tips of the Week (“ToW”). The ToW are added to the notice screens around Allard Hall, and provide students with academic tips and services provided by the Law School. We have decided to put ToWs on the screens again this year. Four initial tips to be sent to Andrea Fraser, Director of Communications are: (1) Microwaves available in the LSS, (2) showers in the basement, (3) CANs available on the UBC LSS website, (4) alternative printers available close to Allard Hall.

Action → Michelle Gillespie will email tips – one a week – to Andrea Fraser who will pass on the ToW to Simmi Purri to be added to the advertisement screens at Allard Hall.

Action → Emily Snow will look into whether or not the Career Services Office can notarize documents. Emily Snow will let Michelle Gillespie know if this service is available.

5. Meeting with the Dean

Discussion: The Dean has an open lunch with the dean on October 15, 2013 at lunch hour. Michael Alty will attend. Liz Pan asked whether there are any concerns that Academic Council members would like raised at the lunch. Liz Pan suggested composting in the bathrooms. Audrey Calvert suggested library hours should be extended in the mornings.

Action → Michael Alty will bring the aforementioned ideas – composting and library hours – to the lunch meeting with the dean.

6. Library Printers

Discussion: There is a potential need for two printers in the library computer room, particularly as we near the busy season for papers and other assignments.

Action → Emily Snow and Michael Alty will bring this issue up at the Library Committee meeting.

7. Proxy for Michelle Gillespie (AMS Meetings)

Discussion: Michelle Gillespie would like a proxy for AMS meetings for January and February in order to ensure Law School representation. Michael Alty, Paul Kressock and Emily Snow said they would potentially be able to take on one of the meetings each.

Action → Michelle Gillespie will speak with the AMS to get finalized dates and bring the dates to the next Academic Council meeting.

8. General Discussion / Feedback

Discussion: Liz Pan asked whether there was any feedback from students about Academic Issues. Discussions occurred over the Legal Research and Writing curriculum and the Ethics Course. Questions were raised on whether or not there has been a review of the LRW program. Questions were raised on whether or not the Ethics Course could be a PASS / FAIL course

Action → Spencer Keys will discuss with Diana Courvant on what steps have been taken to complete a review of the LRW program.

Action → Emily Snow will bring suggestions to the Curriculum Committee.

9. Faculty Council

Discussion: next meeting will occur on October 17, 2013 at 12:30PM. All students on Academic Council are voting members for the meeting. The one exception is Michael Alty, LSS Ombudsperson, who does not vote.