

Date: March 28th, 2023

Time: 12:30 PM

Location: Zoom/LSS Room



UNIVERSITY OF BRITISH COLUMBIA
LAW STUDENTS' SOCIETY

Executive Council Meeting Agenda & Minutes

Zoom Details

Join Zoom Meeting

<https://ubc.zoom.us/j/63869102529?pwd=eTNrdVFYQVo5SIVvaVhSMnpRZVZTUT09>

Meeting ID: 638 6910 2529

Passcode: 218898

Attendees: Sarah, Lara, Aki, Lovneet, Izzy, Abi, Spencer, Rianna, Lily, Ellen, Caleb, Jamie, Amit, Audrey,

Regrets: Josh, Alina, Emma,

Agenda

1 Call to Order

1.1 Approval of Agenda

Moved: Spencer

Seconded: Lily

1.2 Approval of Minutes [LSS Social Meeting Agenda: march 14](#)

Moved: Spencer

Seconded: Lily

2 Open Business

Trike Race

Pre-Meeting Notes:

- MASTER DOC: [trike race master doc](#)
- Tshirt update
 - Need to be organized after the meeting please so that Thursday pick up goes smoothly
 - Put into individual plastic bags.
 - Pick up is starting right at 12:30 on Thursday.
- Food
 - What's the plan? Update from Alina
 - Switched away from BBQ to pizza. Talked about ice cream but ice cream is expensive, so probably going to get chips and cookies as a side treat.
- Volunteers
 - https://docs.google.com/spreadsheets/d/1p2vtASEU-ws3JceQl4XGHq2nA6uGdc7er7cqRiX60iQ/edit?fbclid=IwAR2iMZxNNI_TMZET8jqzxtOC_sniIO_beqO8IbfZHKvKAV3ZaMjjG
 - Roles assigned, volunteers contacted

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- trike race set up - needs and instructions
- Prizes
 - Spin studio + Uber Eats gift cards (race winner)
 - Going today to purchase physical cards.
 - Spin studio gift cards need to be picked up still.
 - Uber Eats (spirit prize)
 - Obtained?
- Teams
 - Roster complete (ish)
 - Some last minute drop outs, might need to advance Farris
 - Might still be in position of automatically advancing Farris, but will be a day of decision for referees (Lara and Amit) about what we should do based on who shows up.
- Promotion
 - Photographer - Sara Finnegan
 - RAIN OR SHINE
- Budget
 - Lovneet - Please let us know when the CC is paid off, hopefully by friday!
 - Has been paid off! We have our limit back. But we have to use it strategically.
- Race
 - Music?
 - Portable speaker? Does anyone have one?
 - Buchanan has been *warned* that we will be noisy.

Notes:

- Most worried about volunteer organization, would appreciate support in keeping everything organized.
- Make sure people know who team leaders are.
- "Trike Race Set Up – Needs and Instructions" document
 - Pop/drinks are all in storage room, will be brought in on Thursday
 - Food/cookies will be ordered Thursday.
 - Race set up first, food and drink is all in the Lew Forum *after the race. Be clear that there is no food being served until everything is cleaned up.*
 - Registration, name tags, etc., all in storage room. Refer to the doc.
- Will do another write-up about what each position entails.
- Scorekeeping
 - Has a bracket! Referee's job is to determine who got across the line first. Whoever wins plays the next person, etc.

Year-End Event

Pre-Meeting Notes:

- Yale is Booked
- Start promotion
- Ticket includes.... Drinks? Drinks and food? \$25

Notes:

- \$25 dollar per ticket, including two drink tickets.
 - Auto-gratuity attached to the entire minimum spend.

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- Offer the option to purchase all drinks at once = they don't have to tip.
- Showpass check-in – Show how many drinks they bought, types of tickets. Can also make a spreadsheet just in case.
- Minimum spend does have to be in the time range of before 9 PM. Have to encourage people to be on time.
- In promo message, “3Long years, set 2Leave, 1Last Yeehaw” (?)
- Ordering food?
 - Also the option of one drink ticket + food. Having food could be an incentive to get people there on time.
 - Food options – Mini Yorkshire puddings, beer skewers, maple glazed pork belly, etc. FANCY.
 - Drinks are \$11.50 each.
 - \$12 for 3-4 canapes. 1 drink ticket + food.
 - Make it clear – *Not dinner*. \$25, 1 drink ticket and light snacks. Come early. Add additional drink tickets if you like.
 - $270 \times 3 / 12 =$ Amount to order. 12 dozen.
- Capacity 275

Upcoming Meetings

Pre-Meeting Notes:

- April 11 (might be cancelled, might go on?) would be last meeting if i hold it

Notes:

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Candygrams

Pre-Meeting Notes:

- Please distribute to small groups on Audrey's behalf

Notes:

- EVERYONE COME GET YOUR CANDYGRAMS C'MON

3	<i>New Business</i>
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New Business

Pre-Meeting Notes:

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Notes:

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4	<i>Adjournment</i>
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4.1 Meeting Adjourned

Moved: Caleb
Seconded: Lily

4.2 Minutes

Submitted By: Lara