

Date: Sept 25th, 2023

Time: 12:30pm

Location: Zoom/LSS Room



# Executive Council Meeting Agenda & Minutes

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UBC Law Students' Society is inviting you to a scheduled Zoom meeting.

Topic: Exec Meeting

Time: Sep 25, 2023 12:30 PM Vancouver

Join Zoom Meeting

<https://ubc.zoom.us/j/67802476731?pwd=ZzB6cFNjQVRnSmJWVnJSdlpjTXFGUT09>

Meeting ID: 678 0247 6731

Passcode: 126576

Attendees: Ryan Sissons, Jameelah Ali, , Calvin Speedie, Ashley Cruickshank, Abi Robillard, Vaughn Beaulieu-Mercredi, James Atkinson, Aki Kamoshida, Shanice Harris

Regrets: Tinashe Muzah, Kai Rogers, Isaac Sahota

## Action items

- **ACTION ITEM:** Vaughn start a discussion on how much the fee would be - having the number they think is reasonable would be helpful
- **ACTION ITEM-** Ryan, send the template link to Calvin so he can edit
- Ryan **ACTION ITEM:** will write up the role description and get this passed. Will make it as a regulation or bylaw. It is not an elected position
- **ACTION ITEM:** Shanice add a blurb to dispute resolution regulation about purpose for dispute resolution.
- **ACTION ITEM-** Ryan - LSS Finance Committee Regulations For re-wording - "non-local trial" "specific circumstances"
- **ACTION ITEM: EVERYONE** - Please review the rest of the regulations
- **ACTION ITEM:** Applications going out this week for wellness committee
- **ACTION ITEM:** Abi fix the website with the updated clubs information
- **ACTION ITEM-** Will create clubs group chat - Will remind everyone about cleaning up the room

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**Agenda:**

Item	Details	Action, Who and When	Vote
<b>1 Call to Order</b>			
1.1 Approval of Agenda		Moved: Abi Seconded: Ashley Time:	Yes: No:
1.2 Approval of Minutes	Sept 11th 2023 LSS Exec Meetin...	Moved: Aki Seconded: Vaughn	Yes: No:

Item	Details	Action, Who, When	Vote
<b>2 Open Business</b>			
<b>ILSA Fee</b>	<ul style="list-style-type: none"> <li>Have you had a chance to talk to ILSA - Vaughn has talked to them informally - nothing negative to say</li> <li><b>ACTION ITEM:</b> Vaughn start a discussion on how much the fee would be - having the number they think is reasonable would be helpful</li> </ul>		
<b>LSS Event Budgeting Form</b>	2023/24 LSS Events Tracker.xlsx Calvin - Really glad this is introduced Add a mirror - expected vs actuals <b>ACTION ITEM-</b> Ryan, send the template link to Calvin so he can edit		
<b>LSS Training</b>	Oct 3rd 12:30-2:00 at 104 Confirmed Brittney and Angelica will be joining us Ryan - please remind the incoming 1Ls		
<b>Administrative</b>	Two different ideas	Moved: Vaughn	Yes:

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<b>Director Position</b>	<p>1) Work with current president October-October</p> <ul style="list-style-type: none"><li>• Will lead the training sessions</li><li>• Will prevent institutional knowledge loss</li></ul> <p>2) Same premise but instead of a singular individual with a bigger powerbase, there would be two and they would be called LSS clerks - one social and one academic but interchangeable. Can help the chairs. But mostly administrative - minutes in meetings.</p> <p>Do we want to bring in a new appointed position</p> <p>Ashley - yes</p> <ul style="list-style-type: none"><li>• Unfortunate that we haven't been able to get things going quickly enough</li><li>• Taking up a lot of time for individuals right now - this position can take some of that</li><li>• Having two is a good idea because the admin tasks can add up quickly</li><li>• I think one would be too many hats Calvin - think having someone October-October is fantastic<ul style="list-style-type: none"><li>• We probably need some more training so it would take a lot of the work off of president and any of the execs that didn't have clarity to have someone who has knowledge</li><li>• The day to day aspects of the role are helpful</li><li>• Got my support</li></ul></li></ul> <p>Aki - big proponent of this</p> <ul style="list-style-type: none"><li>• Have always lacked administrative support</li></ul>	Seconded: Ashley  Vote: unanimous	No:
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	<ul style="list-style-type: none"> <li>• We have a small staff compared to other constituencies</li> <li>• This will help things to run more smoothly</li> <li>• We rely on people running as 3Ls but that is rough - what if there is a bad year and 3Ls didn't run</li> <li>• Another benefit is that these people have the opportunity to run for exec opportunities - there might be some overlap - but should be way for them to run</li> </ul> <p>James</p> <ul style="list-style-type: none"> <li>• Agree with everything that has been said already</li> <li>• More hands = less work, for two</li> </ul> <p>Abi</p> <ul style="list-style-type: none"> <li>• I agree, chairs need support</li> <li>• Agree with two positions</li> <li>• The more the merrier</li> </ul> <p>Do we want or two</p> <p>Ryan <b>ACTION ITEM:</b> will write up the role description and get this passed. Will make it as a regulation or bylaw. It is not an elected</p>		
<p><b>LSS Dispute Resolution Policy</b></p>	<p><a href="#">LSS Dispute Resolution Regulation.docx</a></p> <p>James:</p> <ul style="list-style-type: none"> <li>-Clubs only fined 10% of budget?</li> <li>-How many years is decision on record?             <ul style="list-style-type: none"> <li>&gt; Fairness to future exec?</li> <li>&gt; Who will keep record?</li> </ul> </li> </ul> <p>James</p> <ul style="list-style-type: none"> <li>• No major concerns</li> <li>• 10% sounds inconsequential - do we want to reserve the right to take more if a serious violation</li> </ul> <p>Ryan</p>		

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	<ul style="list-style-type: none"><li>• The expectation is that this would be a private record</li><li>• Kept on record by whichever person ended up handling it - president or obuds - they keep a private confidential folder in the drive</li><li>• The thought process behind this is less about the violation happening 5 years ago and then it happened again, it is more about repeat violations as patterns - i.e. happened three years in a row - it's about making sure that institutional knowledge about issues are being passed forward and ensuring others don't repeat</li><li>• Adding another note - may de-constitute the club</li></ul> <p><b>ACTION ITEM:</b> Shanice add a blurb to dispute resolution regulation about purpose for dispute resolution.</p> <p>We will pass this next time</p> <p><b>ACTION ITEM: EVERYONE</b> - Please review the rest of the regulations</p>		
<b>LSS Clubs Regulations</b>	<p><a href="#">W</a> LSS Clubs Regulations.docx</p> <p>James:</p> <ul style="list-style-type: none"><li>-Looks good, fixed formatting</li><li>-How to incorporate "Acknowledgement of the AMS and LSS conduct documents" into template?</li><li>-Made changes to 9(1) and 9(3)</li><li>-S.11 consequences for bank account? &gt; finance orientation doc says lose funding, Clubs Const says de-constituted - which is correct?</li><li>-S.14 General Behaviour??</li><li>-S.15 Use of Resources??</li></ul>		
<b>LSS Election Appeals</b>	<p><a href="#">W</a> LSS Election Appeals Committee Regulation.d...</p>		

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<b>Committee Regulations</b>			
<b>LSS Equity Committee Regulations</b>	<a href="#">LSS Equity Committee Regulations.docx</a> Submitted for review and revisions		
<b>LSS Event Behaviour Policy</b>	To be drafted		
<b>LSS Finance Committee Regulations</b>	<a href="#">LSS Finance Committee Regulations.docx</a> <b>Calvin:</b> <ul style="list-style-type: none"><li>I think a score out of 5 is important</li><li>Gives us an objective number</li><li>I like the inclusion of the ratio</li><li>S. 25 - recommended to hold a general meeting where students can inquire with budget decision - transparency is good to a point - but this will become students trying to have sway - it won't be enjoyable, it will reduce the impartiality - since I know a lot of the people, I don't think it's a great idea</li><li>I think releasing score cards is a better idea</li></ul> <b>Ryan:</b> <p>The reason for S. 25 is because it was a pre-covid policy</p> <b>James</b> - S.25 will affect impartiality, give sway to louder voices; scorecard should help ensure transparency and fairness <b>Calvin-</b> s. 18 - funding for jerseys, tournaments - up to 50% - I do think that travel and jerseys should be reimbursed in the right circumstances. I don't know how to do the wording here. <ul style="list-style-type: none"><li>Maybe create a policy where they can't get jerseys every year</li><li>Tournaments and travel - a little bit less willing to fund - only 25-30 students get access - it's high cost</li></ul>		

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	<p>- I think i would change wording to <b>specific circumstances</b></p> <p>Ex. Allard Adventure association wants Evos to get people on hiking - it gives an opportunity to students</p> <p><b>Ryan</b> - the tournament's aspect came from in the past, Law games requesting approx. \$10k for 20 students - there's no way we can fund the trip so we don't want to pick which clubs get to go to tournaments and who don't so they made a decision to not fund tournaments - didn't even have funding to partially fund multiple. Past decision was that we just don't fund this.</p> <p>I think a way to correct the travel would be not funding non-local travel. This is because clubs had in the past used it to go on a trip to Winnipeg for the team or exec - it was 20 people getting \$2k. So we have restricted travel because didn't want to be paying for that.</p> <p>Jerseys is a hard one. I realised that initially when I looked back at this policy was that they added this a while ago - the reason they stopped doing jerseys is because even though they were told it was for the team and not the individual, individuals were getting the jerseys and taking them home. LSS was buying jerseys for 15 people. They can get a firm to sponsor them and buy new ones every year.</p> <p><b>Calvin</b> - it may be that nobody requests to buy jerseys and we won't have to worry about it. But if a new club does want to get jerseys for the first time, I think we should consider it. In some ways, jerseys can be similar to merch.</p>	
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	<p><b>ACTION ITEM</b> - Ryan - LSS Finance Committee Regulations For re-wording - "non-local trial" "specific circumstances"</p> <p><b>James</b> - for example, law games, there is a recognition that travel is for 20 people, not expecting money for travel expenses, but their contention is, if all they are asking for is money for jerseys that should be ok. Trying to get 1Ls to participate in something that has a big buy in - have to pay for travel, accommodations - it is not unreasonable to ask that they also have to pay for jerseys on top of that. There may be some middle ground for buying jerseys and having them for the club. But I agree, we shouldn't be funding extravagant things, but I think jerseys are something we can talk about more.</p> <p><b>Ryan</b> - we can discuss in finance committee, this new wording allows this.</p> <p><b>Should we get rid of s.25</b></p> <p><b>Aki</b> - it's an important thing to get ahead of it, but i think there are other ways to get ahead of it. I.e. finance provides a summary, poster, Q &amp; A or something along with the announcement of the budget instead of just the PDF to pre-empt common questions. I don't think it will be very productive to put finance on the chopping block - will create more conflict. Just make sure that the initial communication is effective. This is not something we need to open the full discussion for.</p> <p><b>Ashley</b> - I think transparency is an important thing. Finance is tough. Important that they are made in alignment with regulations, putting the student body first. Don't think it's necessary to have a meeting. What that sounds like is him just sitting there</p>	
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	<p>arbitration conflict. Maybe having a public document but that still doesn't give people the explanation that they want.</p> <p><b>Calvin</b> - a FAQ with big topics on contention The score card will be good</p> <p><b>Ashley</b> - Having the score card included as something they can reference is a good idea</p> <p><b>Abi</b></p> <ul style="list-style-type: none"><li>- Understands money is difficult and the balance between social reputation and being the Finance Director</li><li>- No hot seat for Finance Director</li></ul> <p><b>Shanice</b> Agree with everything everyone is saying</p> <p><b>Vaughn</b> Agree with what everyone is saying</p> <p><b>Ryan</b> Happy to pass this so that finance committee has it What votes do we need for finance to be approved Currently need 25% and 2/3s of them have to say yes - is that an appropriate amount</p> <p><b>Calvin</b> - I think we leave it as a guideline for now but i don't know what the numbers look like - don't know how it has looked in the past</p>		
<b>LSS Officials Code of Conduct</b>	<a href="#">LSS Officials Code of Conduct.docx</a>		
<b>LSS Wellness Committee Regulations</b>	<a href="#">LSS Wellness Committee Regulation.docx</a> <b>ACTION ITEM:</b> Applications going out this week		

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<b>Clearing out the Storage Room</b>			
<b>3 New Business</b>			
<b>Kaila Meeting Debrief</b>	<p>Met with Kailea and Anne Uteck</p> <p><b><u>Kaila Updates</u></b></p> <ul style="list-style-type: none"><li>• <b>UBC has a new registration system</b> - workday student - when you register for courses for the 2024/25 academic year - training in the spring</li><li>• For spring courses, will be using SSC the old system still</li><li>• There will be waitlists on workday</li></ul> <p>Barbara Wang has launched a first generation student support group</p> <ul style="list-style-type: none"><li>• Reaching out for funding, right now the dean is funding it</li></ul> <p><b>Pre-orientation program</b></p> <ul style="list-style-type: none"><li>• Got the idea from American laws schools - a program where you bring in 20 students on the Friday, Sat, Sun - foster community and belonging - targeting underrepresented students and allies</li><li>• We polled the 1Ls and would you go to it - some said they would go (20-25) of the 70 people that filled it out - told us what they want to see - want to see alumni and lawyers from those communities, build those mentoring relationships</li></ul>	<p>Moved: Seconded:</p>	<p>Yes: No:</p>

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	<ul style="list-style-type: none"> <li>U.S schools that do this said those students often go on in law school to be the law school leaders because they feel like they belong - this wouldn't be in the branding but it is an outcome</li> <li>Not a cheap endeavour to embark on but working on it</li> </ul> <p><b>ACTION ITEM</b> - Ryan Send Kaila dates for other meetings - one more at least. Would like to meet monthly</p>		
		Moved: Seconded:	Yes: No:
<i>In camera session</i>			
4 Updates			
<b>Academic Update</b>	New policies in faculty - competency based training <ul style="list-style-type: none"> <li>No new updates on curriculum</li> <li>Have to add the 1Ls in to the group chat</li> <li>Have to finalise the positions for the committee</li> </ul>	Lead: Jameelah Secondary: Ryan	
<b>Careers Committee</b>	N/A	Lead: Tinashe	
<b>ILSA Update</b>	In the midst of planning a Gala - still in the works	Lead: Vaughn	
<b>Social Update</b>	Boat Cruise/Fall Gala Friday Social	Lead: Isaac Secondary: Ryan	
<b>Equity Update</b>		Lead: Shanice Secondary: Vaughn	
<b>Wellness</b>	Wellness Committee applications to go out this	Lead: Ashley	

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Update	week		
<b>Clubs Update</b>	<p>-New clubs list, changes to website - <a href="#">w Constitution Template.docx</a> &gt; Cleaned up, fixed typos, no names &gt; Is "ALSS" still valid or is it LSS -Constitutions due today EOD -SVPRO clubs/teams contacted (SEALS/Hooplaw, Beavers confirmed, followed up with Women's Caucus, Eagles)&gt; Need to fwd attendee list? -Clubs group chat once have events list -Clubs room cleanup deadline sent out</p> <p>Ryan Signed us up at LSS - just need to show up for SVPRO</p> <p><b>ACTION ITEM</b> Will create clubs group chat Will remind everyone about cleaning up the room</p>		
<b>Senate</b>		Lead: Kai	
<b>AMS</b>	<p><u>AMS Council / Executive update</u> Compromise reached re: controversial issues re: PC1 and PC2. Please be mindful of the toll it has taken on the executives.</p> <p><u>Governance Committee</u> Soliciting feedback from LSS re: AMS governance rules and documents.</p> <p><u>Constituency Relations Meeting</u> Will be meeting Christian Kyle, Constituency Relations Lead for AMS. We will be discussing 1) AMS resources and opportunities for law students, 2) accessibility fund for constituency events, 3) competency-based licensing issues in other constituencies, 4) LSS Constitution compliance with AMS rules. Soliciting comments or additional issues.</p>	Lead: Aki	
<b>5 Adjournment</b>			

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UNIVERSITY OF BRITISH COLUMBIA  
LAW STUDENTS' SOCIETY

5.1 Meeting adjourned		Moved: Calvin Seconded: Abi Time: 1:58 pm	
5.2 Minutes			

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