

Date: Nov 25th, 2024

Time: 12:30pm

Location: Zoom/LSS Room



## ?Executive Council Meeting Agenda & Minutes

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UBC Law Students' Society is inviting you to a scheduled Zoom meeting.

Topic: UBC Law Students' Society's Zoom Meeting

Join Zoom Meeting

Meeting ID: 649 4485 2526

Passcode: 782744

Attendees: Jameelah Ali, Clea Catona, Dylan Nouri, Daniel Liu, Kieran Bovingdon, Hunter Lang, Mercedes Oada, Jason Liu, Rishabh Guvante, Kai Rogers, Hugo Mak

Regrets: Rojan Askarpour, Sadie Glickman, Charles Ding

Absent:

### Agenda:

Item	Details	Action, Who and When	Vote
1 Call to Order			
1.1 Approval of Agenda		Moved: Dylan Seconded: Daniel Time: 12:34	Yes: No:
1.2 Approval of Minutes	November 1, 2024 Minutes	Moved: Rishabh Seconded: Daniel	Yes: No:

Item	Details	Action, Who, When	Vote
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2 Open Business			
<b>Vending Machine</b>	<p><b><u>Jameelah</u></b> Will work on it later in contact with them and working on doing a finance breakdown of cost/profit</p> <ul style="list-style-type: none"><li>- Cost analysis of whether LSS will purchase, implement, and keep profits for itself</li><li>- Law Cafe not always available for students; fluctuation of open hours</li><li>- Catalina has relayed that the only realistic area to put the vending machine is in LSS room. Must be vending card machine, so needs strong wifi signal.</li></ul> <p><b><u>Kieran</u></b></p> <ul style="list-style-type: none"><li>- Law Cafe hours have definitely been reduced</li><li>- Must consider cost of vending machine and cost of goods before committing to plan</li></ul> <p><b><u>Uteck</u></b></p> <ul style="list-style-type: none"><li>- Possibility for new update of cafe</li><li>- <b><u>Mikkelsen</u></b>: cafe has changed compared to the past</li></ul>	Lead: Jam will work on over break	
<b>All Faith Spaces</b>	<p><b><u>Jameelah</u></b> Need to let students know that there is one in Brock Commons South</p>	ACTION ITEM: send out a message to all years with the information on it	
<b>Faculty Outreach</b>	<p><b><u>Jameelah</u></b> Moved to next term; organizing with Ben</p> <ul style="list-style-type: none"><li>- Original plan for trivia this semester, postponed to next semester</li><li>- Same with soccer tournament<ul style="list-style-type: none"><li>- <b><u>Uteck</u></b>: the Dean is supportive of this idea</li></ul></li></ul>	<b>Lead: Jameelah</b>	

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	<ul style="list-style-type: none"> <li>- Inquiring about lawn games</li> <li>- Currently a matter of deciding on the events and reaching out to faculty,</li> </ul>		
<b>Financial Responsibility Draft</b>	<p>Financial Responsibility Motion</p> <p>Deadline was Nov 6th; Jameelah will look over it after exams and we will vote on it; no longer adding recommendations</p>	<b>Lead: Jameelah</b>	
<b>Member Accountability</b>	<p>Deadline passed; no further recommendations were made prior to deadline passing; document will be finalized as is and voted on in term 2</p>	<b>Lead: Jameelah</b>	
<b>3 New Business</b>			
<b>Kaila + Anne Uteck</b>	<p><b>Anne Uteck and Kaila Mikkelsen</b> Started with expression of hope for more regular meetings next semester, starting in January</p> <p>All the rooms controllable by Allard have been reserved for law student only access during exam period; more spaces than December of last year.</p> <p>Floors 3 and 4 of the Allard building are being looked into about whether they can be reserved for Allard students</p> <p>Within library, non-law students would not move after being asked to leave. Can signage be changed to say that law student IDs must be displayed to study?</p> <ul style="list-style-type: none"> <li>- Ask librarians to do more rounds</li> </ul> <p>Inquire whether building can be locked for more hours</p> <ul style="list-style-type: none"> <li>- UBC has said no to this point in the pas, but Prof. Uteck is willing to follow up on this again with</li> </ul>		<p>Yes:</p> <p>No:</p>

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	<p>Catalina, the HR and Operations Manager</p> <ul style="list-style-type: none"><li>- Library itself is George Tsiakos, can speak with him<ul style="list-style-type: none"><li>- Upper year exams are at 9am; law library was not open before that for CAN printing</li><li>- <b>Dylan</b>: personal example of rather going home during rush hour traffic than try to find a spot at law library</li><li>- <b>Uteck</b>: George has attempted to change things in the past, but UBC unable to change rules</li></ul></li></ul>		
<b>Workday Averages</b>	<p><b>Mikkelsen</b></p> <ul style="list-style-type: none"><li>- Workday averages have been relayed to be the average across all sections</li><li>- Clea: AC is discussing this and working to brainstorm potential solutions to show section averages, to have fairer comparison</li></ul>		
<b>Finances</b>	<p><b>Kieran</b> Asked about reimbursements within Workday</p> <ul style="list-style-type: none"><li>- <b>Mikkelsen</b>: you can't do things with Workday tags if you are not internal to the Workday system. The LSS is external; stick to cheques</li></ul> <p>Mentioned Womens Caucus finances</p> <ul style="list-style-type: none"><li>- Trying to do reconciliation and track down finances</li></ul>		
<b>1L Reps</b>	<p><b>Jameelah</b></p>		

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	<ul style="list-style-type: none"><li>- Ballot is going in tonight</li><li>- Not very many students ran, so most spots will be going uncontested<ul style="list-style-type: none"><li>- Will be a need to look at SC's composition due to 4 students running from the same small group (Curtis)</li></ul></li><li>- AMS notified all constituencies late re: elections for entire school</li></ul>		
<b>VP Finance Role Adjustment</b>	<p><b>Jameelah</b> Adding in constitutional change so that the Finance role goes from the following: 1 Vice President Finance To 2 Associate Vice Presidents Finance + 2 Financial Directors</p> <ul style="list-style-type: none"><li>- <b>Mikkelsen</b>: recommendation to have 1 VP and 2 or 3 Financial Directors, to have oversight by one person</li><li>- <b>Dylan</b>: supportive of this idea</li><li>- <b>Kieran</b>: directors would be great, to deal with tasks such as reimbursements.</li></ul> <p>Role outlines and responsibilities need to be drafted and then finalized to be run as a referendum in term 2 for be voted on by everyone</p>		
<b>Student Conduct Emergency Regulation</b>	<p><b>Jameelah</b> Vote on the emergency regulation to be put in place and then a fulsome student conduct regulation needs to be drafted and passed through executive</p> <ul style="list-style-type: none"><li>- Received a number of concerned emails from students who wish to remain anonymous</li><li>- <b>Mikkelsen</b>: LSS cannot implement student conduct. Can</li></ul>	<b>ACTION: Jameelah to reach out to Dean Pindell about support in drafting up a student code of conduct</b>	

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	<p>only implement conduct around the LSS</p> <ul style="list-style-type: none"><li>- <b>Jameelah:</b> Yes, it will have to do with student access to LSS activities</li><li>- <b>Mikkelsen:</b> Student conduct is complicated. Must consider fair judgment, hearing, appeal, etc.</li><li>- <b>Jason:</b> Other faculties across campus and around other schools have codes of conduct<ul style="list-style-type: none"><li>- <b>Mikkelsen:</b> not aware of any other Canadian law school that has one, but physiotherapy and medicine may have one. Education is regulated by an external regulator, and is linked as a result. This is not exactly the case at Allard. Recommends looking at American law schools to guide this.</li><li>- <b>Jason:</b> Interested in advocating and drafting these for Allard</li><li>- <b>Mikkelsen:</b> Usually there is no enforcement mechanism for these student codes of conduct. Interested to assist LSS with this matter. Ask Dean for support.</li><li>- <b>Kieran:</b> Used Ivey code of conduct as example. Connection between violation of the code and investigation from a scholastic body. Professional expectations and oath mechanism.</li></ul></li></ul>		
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	<ul style="list-style-type: none"><li>- <b>Mikkelsen</b>: There used to be a drafted statement of principles by a previous iteration of the LSS. Will attempt to find it and send to Jason and Kieran.</li></ul> <p><b>Uteck and Mikkelsen</b></p> <ul style="list-style-type: none"><li>- Be careful about the use of the word "conduct", and about the background behind the creation of this</li><li>- But LSS does have the power to bar people from events</li><li>- <b>Jameelah</b>: The idea is to bar from social events and also club subsidiary events</li><li>- <b>Rishabh</b>: Does the AMS have any guidance about this?<ul style="list-style-type: none"><li>- <b>Jameelah</b>: will be doing research and consulting AMS about this</li></ul></li><li>- <b>Uteck</b>: Mikkelsen and her support this creation of a student code of conduct. Consult Dean about support. Creating a permanent student code of conduct is something that would likely be well received.</li></ul> <p>[attach]</p>		
<b>Walrus Article + Faculty Council</b>	<p>What happened during FC- update on the meeting</p> <ul style="list-style-type: none"><li>-asked Dean for Zoom recording waiting for response</li><li>-does the LSS want to issue a response to the student body</li><li>- AC can draft what we want to say to the students</li></ul>		
<b>In camera session</b>	<p>W response to email (vote)</p> <p>Did not take place during the meeting</p>		

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4 Updates			
<b>Academic Update</b>	<p><u>Big committee updates:</u></p> <p>Academic procedure</p> <ul style="list-style-type: none"><li>• Looking into an asymmetrical rule for exam appeals and re-evaluation</li><li>• Current 6% increase or decrease on appeal in order to have a change in final grade, resulting in 3% change</li><li>• New idea is boost to be completely new grade, while decrease would keep the 3% average</li><li>• Remains in early discussion</li></ul> <p>Curriculum</p> <ul style="list-style-type: none"><li>• Will be conducting a town hall in January<ul style="list-style-type: none"><li>◦ Proposals likely to be shown in February if not delayed</li></ul></li><li>• <b>Uteck:</b> meeting weekly. Many useful conversations, including crystallizing the values work performed last year. Moving forward to develop concrete proposals. With faculty retreat and town hall, would be good to frame questions to see what concrete proposals would be supported vs. no good</li></ul> <p>Admissions</p> <ul style="list-style-type: none"><li>• No meeting since October<ul style="list-style-type: none"><li>◦ AC is considering bringing forward a student code of conduct (most other constituencies have their own code)</li></ul></li></ul>	Lead: Cléa Secondary: Jameelah	

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	<p>Other updates</p> <ul style="list-style-type: none"><li>• 1Ls have been added, introduced, and included in our last 2 AC meetings</li><li>• Walrus Article + cancelled FC meeting</li></ul>		
<b>Careers Committee</b>	<p>2L Recruit</p> <ul style="list-style-type: none"><li>• Few issues with the recruit</li><li>• Andrew is writing a letter for AC to review to give to the school regarding the recruit, re: statistics and issues</li><li>• Few inappropriate questions made by firms to students that should be recorded</li><li>• <b>Mikkelsen</b>: encourages all students to follow up with CSO about uncomfortable situations that arose during the recruit. Would be easier to work with student directly.</li></ul>	Lead: Cléa	
<b>ILSA/ILS Update</b>	<p>ILSA/ILS (<b>Hunter</b>)</p> <p>Not much occurring for rest of semester</p> <ul style="list-style-type: none"><li>- Wrap up party: karaoke night</li><li>- Indigenous 1L cohort has not been very tight-knit, the role being unfilled has been upending/detrimental for 1L cohort and Kawaskimhon mooters, and Indigenous students more broadly at Allard..</li><li>- Concern about non-strict timeline and unclear progression<ul style="list-style-type: none"><li>- <b>Uteck</b>: ILS Associate Director role has unfortunately seen more delays than expected, but hope to have announcement soon</li><li>- <b>Uteck</b>: Kawaskimhon</li></ul></li></ul>	Lead: Hunter	

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	<p>Moot coaches have been seeked out by her.</p> <p>Christmas Hampers (<b>Uteck</b>)</p> <ul style="list-style-type: none"><li>- ILSA would like promotion about this</li></ul> <p>ILS (<b>Uteck</b>)</p> <p>ILS Leadership certificate is running</p> <ul style="list-style-type: none"><li>- Next term, will switch to a different day than this term</li><li>- Have been well received by students</li><li>- Jocelyn Stacey is is the lead for this program</li></ul> <p>Associate Director</p> <ul style="list-style-type: none"><li>- Search is progressing, hope to have news about it sometime soon</li></ul>		
<b>Social Update</b>	<p><b>Dylan</b></p> <p>Friday Social with Blakes</p> <ul style="list-style-type: none"><li>- Great attendance, no complaints</li><li>- Made some revenue</li></ul> <p>Winter Formal</p> <ul style="list-style-type: none"><li>- Confirmed for January 11th</li><li>- Location semi-confirmed for Science World</li><li>- Caterer has been voted on and confirmed</li></ul> <p><b>Daniel</b></p> <p>Medical Malpractice mixer</p> <ul style="list-style-type: none"><li>- In contact with medical student association, plan for late January or early February</li></ul> <p>Trike Race</p> <ul style="list-style-type: none"><li>- March 28th, Lew Forum being held for us</li><li>- Need to book security</li><li>- <b>Mikkelsen</b>: every year, we send an email out to warn others about it happening</li></ul>	Leads: Daniel/Dylan	

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	<ul style="list-style-type: none"><li>- <b>Dylan:</b> A checklist is available for steps to take before the event will happen.</li></ul>		
<b>Grad Committee</b>	<p><b>Jameelah</b> Law Wear</p> <ul style="list-style-type: none"><li>- Kieran has taken over</li></ul> <p>Gala</p> <ul style="list-style-type: none"><li>- Most people who want to co-chair are currently on exchange</li><li>- Jameelah will co-chair until individuals are available to step into the role</li><li>- Kieran will be assisting with this matter</li><li>- Location: Paradox Hotel</li><li>- <b>Kieran:</b> Recent sponsor from Lawson Lundell. Other sponsor who may want to do a speech at Grad Gala; is this allowed?<ul style="list-style-type: none"><li>- <b>Mikkelsen:</b> this is the LSS's call</li><li>- <b>Jameelah:</b> we will examine this as an exec</li></ul></li><li>- <b>Mikkelsen:</b> some students in the past have not been able to afford the LSS grad tickets. Was able to support some students last year to attend, but this year this will not be available. Consider how the LSS is able to set aside some budget to support student attendance.<ul style="list-style-type: none"><li>- <b>Kieran:</b> the event was planned with a deficit from the previous co-chairs, so this may not be possible</li><li>- <b>Jameelah:</b> currently working hard to find more sponsors to lower this deficit</li></ul></li></ul>		

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	<p>Photos</p> <ul style="list-style-type: none"><li>- Sticking with Evangelos due to pricing</li></ul> <p>Yearbook</p> <ul style="list-style-type: none"><li>- Once committee is determined, will be underway</li></ul> <p><b><u>Mikkelsen</u></b> New co-chairs to meet with Mikkelsen to check in with them in their new roles</p> <ul style="list-style-type: none"><li>- <b><u>Uteck</u></b>: student awards to be given out. Will reach out then as well.</li></ul>		
<b>Equity Update</b>	<p><b><u>Rishabh</u></b></p> <ul style="list-style-type: none"><li>- First meeting last week</li><li>- 3 1L EDI representatives this year, increased from last year's 2</li><li>- Want more involvement from these representatives, especially with new EDI office headed by Professor Routh<ul style="list-style-type: none"><li>- Potential for 1L EDI reps to lead town hall</li></ul></li><li>- Wellbeing coordinator<ul style="list-style-type: none"><li>- <b><u>Mikkelsen</u></b>: had a candidate who was available, but did not end up working out. Re-opened search, and new candidate with hopes of starting in January</li></ul></li><li>- Running list of EDI initiatives to work on, closely with EDI Office</li></ul>	Lead: Rishabh Secondary: Hunter	
<b>Wellness Update</b>	Absent	Lead: Rojan	
<b>Senate</b>	No updates related to the law school	Lead: Kai	
<b>AMS</b>	Absent	Lead: Charles	

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<b>Finance</b>	<p><b><u>Kieran</u></b> Law Wear</p> <ul style="list-style-type: none"><li>- Orders have been finalized</li><li>- Checking on one person's orders</li><li>- <b><u>Uteck</u></b>: is there profit to be made on this?<ul style="list-style-type: none"><li>- <b><u>Kieran</u></b>: There is a \$1 profit margin per item sold. Need to see profit margin on embroidered options. Process should be changed and stated explicitly in future memo that a profit must be in mind when deciding on a vendor option</li></ul></li></ul> <p>Photos</p> <ul style="list-style-type: none"><li>- Checking into Evangelos contract, because this was a contract that was signed by individuals who had no capacity to sign the contract. Question of whether this is a valid contract</li></ul> <p>Reimbursements</p> <ul style="list-style-type: none"><li>- In the process of working on things</li></ul>	Lead: Kieran	
<b>Accountability</b>	<p><b><u>Jason</u></b> Emergency student code of conduct</p> <ul style="list-style-type: none"><li>- Have been continually advising students to make reports to security</li><li>- Law students have been concerned about the amount of students not in law occupying the building<ul style="list-style-type: none"><li>- <b><u>Mikkelsen</u></b>: students have no ability to kick students out of the building. The law school has no control over the</li></ul></li></ul>	Lead: Jason <b>ACTION: Jason to reach out to George Tsaikos (head librarian) to update signage → have law ID displayed and allot more spots to law students</b>	

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	<p>library, it is overseen by UBC libraries.</p> <ul style="list-style-type: none"><li>- <b>Dylan</b>: occasional disruption by students not actually in law school, as well as general occupation of space that should be used by law students to do studying that requires silence.</li></ul>		
<b>Bursary + Scholarships</b>	<p><b>Workday:</b></p> <p>Creating issues with getting them out due to the change in system; if not getting a response back from Award Assistance then email Kaila → let students know about this</p>		
<b>5 Adjournment</b>			
5.1 Meeting adjourned		Moved: Kai Seconded: Dylan Time: 13:46	
5.2 Minutes		Hugo	

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